



SPACE RENTAL CHARGES

Minimum of 9m² is bookable for the following:

*INDOOR (shell scheme stands) = N19,250/m²,

*OUTDOOR = N11,550/m²

*OUTDOOR PREMIUM SPACE = N17,600/m² (Minimum bookable space for Premium Space is 72m²)

Note: Limited 6m² spaces are available in Hall 4 and 5

POWER SUPPLY AND ELECTRICAL INSTALLATIONS (Compulsory) -

Electricity Users Grouping and tariff:

- **GROUP A- (6SQM - 18SQM)- Domestic Basic - N16,000 -**
- **GROUP B- (19SQM – 45SQM) -Domestic Standard- N18,500 -**
- **GROUP C- (46SQM – 63SQM)-Industrial Basic- N26,500**
- **GROUP D – (64SQM – 81SQM)- Industrial Standard — N52,500**
- **GROUP E – (82SQM- 200SQM)-Industrial Special – N79,000**
- **GROUP F – 200SQM AND ABOVE-Stand Alone Pavilion (Marquee, Country Pavilions, Financial Institutions) & similar exhibitors - N105,000**

4. **WATER SUPPLY(Optional) (this service costs - =N= 16,000)**

Do you require the use of water in your pavilion apart from the general water provided at designated areas:

Please YES NO



Special Discount Offers **GENERAL DISCOUNTS FOR EARLY PAYMENTS**

On or before July 31 st	- 5%
August 1 st – 31 st	- 4%
September 1 st – 30 th	- 3%

LCCI FINANCIAL MEMBERS' DISCOUNT (IN ADDITION TO THE EARLY PAYMENT DISCOUNT)

<i>Category 'A' Member</i>	-	7.5%
<i>Category 'B' Member</i>	-	5%
<i>Category 'C' Member</i>	-	3.5%
<i>Category 'D' Member</i>	-	2%

HOW TO REGISTER ONLINE

Step One

Access the Lagos International Trade Fair booking portal via url <https://lagosinternationaltradefair.com.ng/booking>

Step Two

From the displayed image, you can either login (if you're already registered) or sign up as an exhibitor (1. without membership ID or 2. with membership ID)

Step Three A (Non LCCI Member)

For non LCCI member exhibitor, click on the sign up (Non LCCI member) button to start the registration form and fill out the form and submit.

Step Three B (Non LCCI Member)

Upon submission of the form, a security code is sent to the email address provided while registering. Enter your preferred password and confirm it, copy the security code sent to your email and paste in its field before proceeding.

Step Three C (Non LCCI Member)

The next stage of the registration is for you to enter the security image (captcha) seen on the form into the input box provided and submit it to proceed.

Step Three D (Non LCCI Member)

The final stage of this process requires you to read through and accept the terms and conditions of using this application before submitting your form.



Step Three A (LCCI Member)

When the button with “LCCI Members Sign up” is clicked, you are to provide your membership ID and password in their respective fields. Click on the “Register” button to pull your records from the membership portal.

Step Three B (LCCI Member)

When the button with “Register” is clicked, some of your records are displayed in their respective fields. It is imperative that you complete the empty fields within the form before proceeding.

Step Three C (LCCI Member)

Upon submission of the form, a security code is sent to the email address provided while registering. Enter your preferred password and confirm it, copy the security code sent to your email and paste in its field before proceeding.

Step Three D (LCCI Member)

The next stage of the registration is for you to enter the security image (captcha) seen on the form into the input box provided and submit it to proceed.

Step Three E (LCCI Member)

The final stage of this process requires you to read through and accept the terms and conditions of using this application before submitting your form.

Step Four (Accessing User Portal)

If already registered, you’d need to login using your login credentials created during the registration process

Step Five (Dashboard)

After a successful login, you have access to the portal to do the following:

- Edit your profile
- Book for space
- Edit booked space(s)
- Delete booked space(s)
- Help desk

EDITING USER PROFILE

On the left pane in the dashboard, click the Profile button to display the following which are categorized into

- Profile settings
- Login credentials

ONLINE BOOKING

On the overview page or from the left page in the user dashboard, user can click the online space booking button to commence the process.

It is important to note that the clickable regions are labeled according to their regions.

Step 1:

From the displayed map, click only on the clickable region of your choice.



Step 2:

From the displayed region, the sub section of the chosen region (if any) are loaded into the browser.

Step 3:

The selected blocks from the chosen region are extracted and displayed in the browser. From this block, the user can commence the process by clicking on the available spaces for booking. For each space click upon, the cart (on the right pane) loads the selected space information.

To expand the cart, click on the red rounded object with number in it.

Once done with the selected bookings, user can either through the cart or from the top of the page go next by clicking the “Continue” button.

Step 4 (Power Supply):

This stage handles the electric users group and tariff. At the stage, it is compulsory that user select their power group, which is then added to the cart.

Step 5 (Water Supply):

The choice of water supply selection is optional. Any user without interest in this section can continue by clicking the “Continue” button.

Our terms and conditions will be displayed at you, it very imperative that you accept it before you can continue.

Step 6:

A preview of user’s bookings is then displayed in form of an invoice document. User can choose to restart the process at this point of convert the displayed items into a real invoice by clicking on the “Confirm Booking” button.

Step 7:

At this stage, the application will automatically convert the items into document and email the user, and also loads up the settings where user can either download the items as document, print or do both.

This marks the end of the process.

For more information or enquiries, please contact:

**The Director, Trade Promotion
Lagos Chamber of Commerce and Industry
1st Floor, Commerce House
1, Idowu Taylor Street, Victoria, Island, Lagos.**

Tel: 0700LAGOSCHAMBER or 07005246724.

Email: dmtplagoschamber.com
litfagoschamber.com

www.lagosinternationaltradefair.com



TERMS AND CONDITIONS FOR PARTICIPATION

1. INTERPRETATION:

Unless otherwise provided, the terms:

- a) "The *Organizers*" means The Lagos Chamber of Commerce and Industry (LCCI).
- b) The Trade Promotion Board (TPB) means the Board set up by the LCCI for the planning and management of its Trade Fairs and Exhibitions.
- c) "Exhibitor" means any company, partnership, firm, government, or individual to whom space is allocated for exhibiting products/goods, services at the Trade Fair including its employees, servants and agents.
- d) "The Contract" means the Agreement entered into between the Organisers and the Exhibitor for the allocation of exhibition Space/Stand/Pavilion to the Exhibitor on the Fair grounds.
- e) "The Exhibition Space/Stand/Pavilion" means the space, stand or pavilion of stated dimensions/size allocated to each Exhibitor.
- f) "The Trade Fair" or "Fair" means the National, Regional, Specialised and Annual International Trade Fair organised by the Trade Promotion Board of The Lagos Chamber of Commerce and Industry.
- g) "The Fair Grounds" means the grounds on which the Fair is holding.
- h) "The Exhibits" means the products, goods, materials and/or services displayed or mounted by each Exhibitor for either sale or viewing or for patronage.
- i) "LCCI" means The Lagos Chamber of Commerce and Industry.
- j) "Marketing Agents" means accredited Agents for marketing purposes only as independent operatives who should conform with the laid down regulatory conditions and terms including those in this document;
- k) "Participants" means exhibitors, visitors, *Organizers*, invited guests, trade fair

officials and anyone lawfully holding the *Organizers'* official I.D. Card.

2. APPLICATION FOR PARTICIPATION

- a) *Organizers* shall only allocate space to exhibitors who have made full and complete payment for space booked as at the commencement of space allocation. Any space reservation booking made without necessary financial back-up will not be allocated.
- b) All applications for space for participation at the Trade Fair shall be made on the prescribed Application Form issued by the *Organizers* or as shown on the Organisers' website.
- c) The completed Application Form shall be submitted together with full payment to the Organisers to qualify for allocation. Online payment and submission of application form are also allowed. Please visit our website: - www.lagosinternationaltradefair.com
- d) Upon signature by the appropriate parties and compliance with terms stated on the application form, the document becomes a binding contract between the parties.
- e) The Exhibitor shall not assign the contract to third parties without the express consent in writing of the Organisers.
- f) All Exhibitors shall be registered and given an EXHIBITION PERSONAL IDENTIFICATION NUMBER or I.D. Card.

3. ALLOCATION OF FAIR SPACE

- a) The Organisers shall allocate space/stand/pavilion to each Exhibitor in accordance with the Organisers' sectoral classification of products/materials/services. The Organisers reserve the right to allocate and re-allocate available space, size on the Fairgrounds entirely at the Organisers' own discretion. Unilateral changing of allocated space or re-allocation of space by Exhibitors is not allowed. If this is done, the Organisers shall dismantle such stand and the defaulter shall pay the cost of dismantling.



- b) The Organisers reserve the right to change the allocation of any Exhibitor without being liable for damages or compensation if circumstances call for such change and/or if the Exhibitor failed to take possession of his space/stand within the prescribed period.
 - c) Exhibitors must strictly adhere to the standard module of space booking of 9m² minimum and subsequent additions of 9m² during payment. Bookings not in this module shall not be allowed.
 - d) Exhibitors with prefabricated or special stands/pavilion or tents are to make available the dimension and areas of the tents at the time of payment to enable the LCCI put such into space allocation considerations.
 - e) Exhibitors must ensure that original receipt of payment for space is always available in their pavilion and should be produced when demanded by the Organisers' Monitoring Team.
 - f) Exhibitors with special/additional service or utility requirements (e.g. water, electricity or any other special request) should indicate at the point of payment for planning purposes.
 - g.) Exhibitors with false information especially on services/materials or products grouping shall have his/her allocation disqualified.
- 4. USE OF FAIR SPACE**
- a) Exhibitors shall exhibit only the particular products goods or materials or product group or type stated on their Application Form already approved by the Organisers.
 - b) Products, goods or materials which offend the local culture, religions or the standard public decency shall not be exhibited.
 - c) Exhibitors must man their stands with competent personnel at all times during the duration of the Fair.
 - d). Exhibition of good on walkways and corridors is strictly prohibited and any good displayed in these areas will be confiscated and will not be returned to the owners
 - e). Hawking of goods under any guise is strictly prohibited and person caught in such act will be arrested and the good confiscated and will not be returned.

- 5. SUB-LETTING OF FAIR SPACE**
EXHIBITORS SHALL NOT SUBLET THE SPACE / STAND / PAVILION ALLOCATED TO THEM TO ANY THIRD PARTY EITHER WHOLLY OR IN PART WITHOUT THE WRITTEN CONSENT OF THE ORGANISERS.
- 6. DAMAGE / DEFAACEMENT TO THE FAIR COMPLEX STRUCTURES / HALLS / PROPERTIES**
Exhibitors shall be liable for any damage to any structure including the Halls, buildings and stands and shall not paint or otherwise deface or alter or affix anything to the floors, ceilings, pillars or walls without the prior written consent of the Organisers.
- 7. CONSTRUCTION OF STANDS / PAVILIONS**
The Fair Grounds shall be open to Exhibitors at a date fixed by the Organisers for the purpose of the construction of their Stands/Pavilions and the mounting of their various Exhibits, materials and products. All stands must conform to the prototype provided by the organiser.
- 8. DISPOSAL OF PACKAGING MATERIALS**
Exhibitors shall have the responsibility of disposing packaging materials in such a way and manner as shall not constitute a nuisance or obstruct the free movement of persons and traffic or disfigure or endanger the environment.
- 9. HAZARDOUS MATERIALS**
Exhibitors shall not keep in or on their stands or pavilions or any part of the Fair Grounds chemicals or materials of a toxic or hazardous nature.
- 10. ANTI-SOCIAL BEHAVIOUR**
Exhibitors shall not engage in and shall not allow any part of their stands, pavilions or space allocated to them to be used for gambling, drinking, drug trafficking, wrestling, boxing, dancing or anti-social behaviours. The Organisers' opinion must be sought and approval obtained in writing for proposed activities on the Fairgrounds which may offend the Fair Organisers and/or other exhibitors or visitors.



11. NOISE POLLUTION

It is the belief of the organisers that noise pollution can be dangerous to both exhibitors and visitors alike. Use of public address system and music gadgets ARE STRICTLY PROHIBITED AT THE FAIR GROUND. The organizer is committed to A ZERO TOLERANCE TO NOISE. Any exhibitor who violates this term shall have his/her equipment confiscated.

12. DISMANTLING OF STANDS/PAVILIONS

Exhibitors shall dismantle their Stands/Pavilions and vacate their allocated space not later than three (3) days after the closing of the Trade Fair. Failing which the stand will be dismantled by the Organisers and they shall be liable to pay the sum of \$500 or N50,000 to the Organisers.

13. METHOD OF PAYMENT

- a) Payment shall be done online through www.lagosinternationaltradefair.com. However, due to some considerations, any other payment platform you will be communicated to the exhibitors.
- b) Payments by Nigerian Exhibitors (Companies registered in Nigeria) or its accredited agents shall be made in Naira.
- c) Payments by all Foreign Exhibitors shall be made in US Dollars.
- d) Each Exhibitor shall pay the total cost of the space allocated to it immediately on advice.
- e) All invoices issued to Exhibitors must be settled immediately on receipt by such Exhibitor.

14. WITHDRAWAL BY EXHIBITOR

Without prejudice to the rights and remedies of the Organisers in respect of any breach of Contract on the part of any Exhibitor, the Organisers may, at their discretion, allow such Exhibitor to withdraw from participation subject to the following conditions:

- a) The Exhibitor shall give to the Organisers written notice of his desire to withdraw from participation at the Trade Fair.

- b) If the said withdrawal is accepted, the Organisers shall convey their acceptance in writing to the affected Exhibitor.
- c) Such notification of acceptance of the withdrawal by the Organisers shall constitute the termination of the contractual relationship between the parties and furthermore the Exhibitor would be required to pay a penalty for such termination.

- d) The amount of such penalty shall be stated in the Organisers' notification in (c) above and such amount shall be that proportion of the stand rental refundable as specified below:

<u>Date of Receipt of Notice of Withdrawal</u>	<u>Proportion of Payment Refundable</u>
(i) Before 31 st August 2019	90%
(ii) Between 1 st Sept.- 23 rd Oct 2019....	50%
(iii) On or after 24 th October 2019.....	Nil

15. BREACH OF CONTRACT BY EXHIBITOR

- a) In the event of default or failure on the part of the Exhibitor in observing or performing any of the provisions of the Contract or of the Terms and Conditions of this Prospectus, the Organisers shall have the right to terminate the Contract forthwith by notice in writing to such defaulting Exhibitor.
- b) In the event of such termination mentioned in (a) above all rentals paid by the defaulting Exhibitor shall be forfeited to the Organisers.
- c) The Exhibitor shall indemnify the Organisers against all cost, losses, damage or expenses (including any consequential loss or damage) incurred as a result of such failure or default.

16. CHANGE OF VENUE

- a) The Organisers reserve the right to change the venue and duration of the Trade Fair if exceptional circumstances so demand and on due notification to the Exhibitors.
- b) In the event of such change as stated in (a) above all contracts and/or other Agreements for participation shall remain in force and the Exhibitors shall not be entitled to any claim for damages or compensation for such change.



17. CANCELLATION/POSTPONEMENT OF TRADE FAIR

- a) The Organisers shall not be liable for any loss or damage sustained by any Exhibitor, Participant or Contractor or any other persons for the cancellation or postponement of the Trade Fair or the reduction of the advertised duration of the Fair as a result of:
- (i) Force majeure
 - (ii) Acts of war, military activity, political /civil unrest, disturbances or riots.
 - (iii) Legislation by Federal, State, or Local Government Authority.
 - (iv) Fire, flood, tempest, excessively inclement weather, storms, earthquake.
 - (v) Damage caused by an aerial object or aircraft.
 - (vi) Strikes or lockouts by workmen.
- b) In the event of the cancellation or postponement of the Fair as a result of any or combination of the events stated above, payments made by Exhibitors may be refunded by the Organisers subject to necessary deductions to cover processing and administrative costs and expenses incurred by the Organisers.

18. CONSTRUCTION OF STANDS/ PAVILIONS BY EXHIBITORS

- a) Subject to approval, Exhibitors may be granted permission by the Organisers to construct, and set up their Stands/ Pavilions or Schemes themselves provided they follow laid down procedures and designs as communicated from time to time by the Organisers.
- b) Before commencing such construction the Exhibitor must have a confirmed space allocation and must also submit the drawings for the proposed construction for necessary approval in writing by the Organisers or their designated agents.
- c) The Exhibitors shall be liable for any damage caused to neighbours or other Exhibitors, or the common property of Visitors by such Exhibitor or their servants or agents during such construction.
- d) The construction, furnishing and decoration of all stands/pavilions or shell

scheme stands, must be completed by 6pm of 30th October, 2019.

- e) Any Exhibitor whose stand extends beyond the space paid for and approved for such Exhibitor, shall be liable to pay as penalty an amount equal to double the cost of such additional space.
- f). *Please note exhibitors who construct stands using more space than the area paid for and allocated to them shall be surcharged for the additional space at the double the normal rate for such space. Contravention notice and debit notes shall be served on such organisation and the Organiser shall seize the company's property commensurate with the amount being owed as a guarantee for the payment of the stipulated fine. Upon service of contravention notices and debit notes for such surcharge. Contravening party would be expected to pay within a period of 48 hours, failure of which the organiser shall be free to dispose of the seized items.*

19. ACCREDITED SERVICE PROVIDERS

Only accredited service providers will be allowed to operate within the fair arena before, during and after the fair. These services include but not limited to provision and supply of furniture, mobile toilets, canopies and tents and generators.

20. MOVEMENT OF EXHIBITS

- a) Exhibitors shall be responsible for the cost of transporting their Exhibits to the Fair grounds and shall also be responsible for the cost of dismantling and removing them at the conclusion of the Fair.
- b) Movement of vehicles and off-loading of Exhibits/goods shall not be allowed during the hours of the Fair (i.e. 8.30a.m. – 6p.m.) throughout the duration of the Fair.
- c) The removal of Exhibits/goods from the Fair grounds and the dismantling of stands/pavilions shall not be allowed on the day of the closing ceremonies of the Fair.

21. SECURITY

- a) All reasonable security precautions shall be taken by the Organisers during the duration of the Fair for the safety and protection of



lives and properties of all Exhibitors and Visitors to the Fair.

- b) Exhibitors shall however be responsible for the security of their stands/pavilions exhibits and goods and the Organisers shall not be held liable for any loss, or theft or damage to such Exhibits/goods before, during, or after the Fair.
- c) In order to ensure adequate security for all persons, Exhibitors, Visitors and the Organisers, contractors and their agents, driving of any vehicles within the Fair ground, as well as parking of vehicles on the Fairgrounds (except designated car parks) between the hours of 8.30am and 6pm daily throughout the duration of the Fair is not allowed.
- d) Persons who contravene the rule would have their vehicles towed and be liable to pay a fine of Fifty Thousand Naira (N50,000.00) or US\$500 to the LCCI before the vehicle can be released.
- e) Any security breach should be reported to the organisers or the police post on the fairground.

22. USAGE OF PRIVATE ELECTRICITY GENERATORS

For the safety of all exhibitors and visitors, the use of private electricity generating sets by exhibitors is strictly prohibited. The Organisers shall provide electricity for the entire fair ground. If it becomes extremely necessary for any exhibitor to use its own private generator, such exhibitor must apply to the organisers in writing for approval of such a facility.

23. FIRE REGULATIONS

- a) Materials used in stand and display construction must be properly fire-proofed in accordance with local regulations.
- b) Fire men shall patrol the Fair grounds and would be authorised to limit or stop any demonstration by any Exhibitor that in their estimation could be a potential fire hazard.
- c) All Exhibitors shall be required to provide Fire Extinguishers and other fire prevention equipment at their stands/pavilions.

24. INSURANCE

All Exhibitors shall maintain appropriate policy of insurance to cover their property, personnel, products, goods and equipment

as well as their participation at the Trade Fair and shall indemnify the Organisers against all costs, claims, demands and expenses to which they may be subject as a result of any loss or damage, claim or injury occurring or arising to any persons, equipment, goods or structures however caused during the duration of the Fair. For this purpose the clause, "the duration of the fair" shall include the period before the actual official commencement of the fair, when stands, pavilions and structures are being erected and Exhibits mounted and the period after the official closing when Stands, Pavilions and all structures are being dismantled and Exhibits removed.

- 24a** This Insurance Policy to be taken by Exhibitors shall cover risks associated with, amongst others, loss or damages suffered by Exhibitors and/or visitors from fire, flood, rainstorm, tempest, excessively inclement weather and failure of equipment and machinery (whether supplied by Exhibitors or Organiser) and other related unforeseen occurrences

25. PROHIBITED AND UNDESIRABLE EXHIBITS

- a) The Organisers absolutely prohibit the display or sale of the underlisted items during the Trade Fair:
 - (i) Explosives and inflammable materials.
 - (ii) Firearms and ammunitions
 - (iii) Radioactive products and materials
 - (iv) Wildlife and dangerous animals.
 - (v) Pornographic or offensive materials.
 - (vi) Goods outside the specifications of the regulatory bodies in Nigeria such as CPC,SON,NAFDAC,NCS e.t.c
- b) Any Exhibitor wishing to use or demonstrate with petrol, fuel oil, paraffin, ethyl alcohol, acetylene, or any other combustible materials or operate any machine/equipment that may cause or is likely to cause explosions and/or fire outbreaks, shall be required to obtain the approval in writing of the Officials of the Nigeria Fire Service Unit present on the Fair grounds.
- c) The Organisers may disallow any demonstration or display by any Exhibitor of any equipment or material, which in their opinion may cause offence.
- d) Demonstrations by Exhibitors with heavy moving machinery or equipment shall be undertaken only at agreed intervals as stipulated by the Organisers.



- (i) Such demonstrations shall take place within an area safely protected by a wire fence and/or any other material as stipulated by the Organisers.
- (ii) Exhibitors shall ensure that such heavy machinery and equipment are adequately and properly manned.

26. MOBILE EXHIBITORS/HAWKERS

- a) Mobile Exhibitors, Hawkers, Vagrants, itinerant traders, beggars etc. shall not be allowed within the Fair Grounds during the Trade Fair.
- b) Hawking of goods is prohibited within the Fair ground.
- c) Such goods shall be confiscated.

27. SALE OF EXHIBITS

- a) Exhibitors may sell their Exhibits/Goods at the Fairgrounds subject to the Nigeria Customs Service Regulations and with the permission of the Organisers.
- b) The sale of Exhibits/goods shall be confined to each Exhibitor's stand / Pavilion only.

28. IMPORTATION / RE-EXPORTATION OF EXHIBITS

- A list of Exhibits imported for the Fair must be prepared and shown to the Nigeria Customs Service at the point of entry.
- Exhibits/goods shall be re-exported within three (3) months from the end of the Trade Fair or it will be deemed that the goods have been sold and duty shall be paid.
- Duty shall be paid on any missing items not satisfactorily accounted for.

29. ENTRY TICKETS

Exhibitors shall be given entry passes as shown in 29(a), while others and visitors shall only be allowed entry into the fair arena with tickets paid for as follows:

- **Single entry ticket – N200**
- **Multiple Entry Pass – N2,000**

29(a). Exhibitors are entitled to car stickers and exhibitor's passes as outlined below:

SPACE	CAR STICKER	EXHIBITORS' PASSES
6m ² - 18m ²	2	2
27m ² - 45m ²	2	4
54m ² - 99m ²	3	5
108m ² - 144m ²	3	6
153m ² - 198m ²	3	8
207m ² - 252m ²	3	9
261m ² - 306m ²	3	10
315m ² - 405m ²	4	11
414m ² - 504m ²	4	12

513m ² - 639m ²	5	12
648m ² - 1035m ²	6	12
Above 1035m ²	6	13

- b) Additional request for passes should be made to the Ticket/Gate passes Vendor.
- c) Please note that a Car Sticker admits ONLY the driver and the car into the general ground car park. Other passengers in the car passing through the official gate of the exhibition must possess Entry Ticket/Gate Pass except for the official driver for VIPs or all passengers in a vehicle with VIP Gate Pass. All visitors should park their vehicles at the designated car parks.

30. SUPPLEMENTARY CLAUSES

The Organisers reserve the right as and when necessary to issue supplementary regulations in addition to those in each Contract made between the Exhibitors and the Organisers as well as Terms and Conditions for participation.

31. DISPUTES/DIFFERENCES AND INTERPRETATIONS

Any dispute, difference, or question which may arise between the Organisers and any Exhibitor touching upon the true construction of the Contract made between the parties and, or these Terms and Conditions for Participation or the rights and liabilities of the parties shall be decided by a single arbitrator agreed to by both parties in accordance with the ARBITRATION AND CONCILIATION ACT Cap 19 Vol 1 Laws of the Federal Republic of Nigeria 1990 or any statutory modification or re-enactment thereof for the time being in force.

The Arbitration clause shall remain in force until 60 days after the Fair after which the clause shall become void. For the purpose of interpretation of the foregoing Terms and Conditions/Individual clauses contained therein, the organisers' interpretation shall be final.

Further information about the Fair can be obtained from:

The Director, Trade Promotion, The Lagos Chamber of Commerce and Industry1, Idowu Taylor Street, Victoria Island, Lagos, Nigeria.

Phone: 0700LAGOSCHAMBER or 07005246724.



Email: litf@lagoschamber.com, dmtplagoschamber.com.

Website: www.lagosinternationaltradefair.com

2019 LAGOS INTERNATIONAL TRADE FAIR

FRIDAY 1ST - SUNDAY 10TH NOVEMBER, 2019

PLEASE RETURN COMPLETED FORMS TO:

Tel: 0700LAGOSCHAMBER or 07005246724

The Director, Trade Promotion
The Lagos Chamber of Commerce and Industry
1st Floor, Commerce House, 1, Idowu Taylor Street
Victoria Island, Lagos – Nigeria.

E-mail: litf@lagoschamber.com
dmtplagoschamber.com
Website: www.lagosinternationaltradefair.com

IMPORTANT NOTICE:
ALLOCATION OF SPACE IS ON 'FIRST PAY FIRST SERVED' BASIS
PLEASE REFER TO OUR TERMS AND CONDITIONS PARTICIPATION BEFORE FILLING & SUBMITTING THIS FORM

SECTORAL CLASSIFICATION AND PRODUCTS INDEX

Kindly note that the Organisers have classified the exhibits (i.e. products, goods, materials, and/or services) into sectoral groupings as stated below. Kindly tick as appropriate. Information provided here will be used to compile the products index in the Catalogue. Exhibitors will be grouped into various products categories as this will assist trade visitors to identify your company's products/services.

Please tick the main product categories under which your company should be listed. If your products do not fall under the following categories, kindly specify in the column "Others". It is important that you give a sincere report of your products classification as the organisers will not hesitate to transfer erring exhibitors to the right sector.

- I. Energy, ICT Products and Electronics, Power Plants and Equipment
- II. Household, Cosmetics, Textile Products
- III. Transport and Allied Products
- IV. Food and Drinks, Agriculture-Allied Products
- V. Banking, Insurance and Financial Products
- VI. Real Estate, Building, Furniture and Fittings
- VII. Publication, Healthcare and Sports Products
- VIII. Conglomerates and Multinational
- IX. Ministries, Departments and Agencies
- X. Others

Full Name of Company

Full Address:.....

Person in Charge/Position:.....

Telephone/Fax/E-mail:

Signature/Date:.....

All completed application forms should be returned on or before October 18, 2019.

This form is downloadable and fillable online on LCCI website: www.lagoschamber.com.



Payments can also be made online on this Website.

2019 LAGOS INTERNATIONAL TRADE FAIR

FRIDAY 1ST - SUNDAY 10TH NOVEMBER 2019

PLEASE RETURN COMPLETED FORMS TO:

Tel: 0700LAGOSCHAMBER or 07005246724.

The Director, Trade Promotion
The Lagos Chamber of Commerce and Industry
1st Floor, Commerce House, 1, Idowu Taylor Street
Victoria Island, Lagos – Nigeria.

E-mail: litf@lagoschamber.com
dntp@lagoschamber.com

Website: www.lagosinternationaltradefair.com

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APPLICATION FOR ADVERTISEMENTS IN THE CATALOGUE

Please reserve the following advert space(s) in the Catalogue of the 2019 Lagos International Trade Fair:

Please tick as appropriate

1.	Inside front cover (Coloured)	<input type="checkbox"/>	₦220,500
2.	Inside front premium page (Coloured)	<input type="checkbox"/>	₦231,000
3.	Inside back cover (Coloured)	<input type="checkbox"/>	₦231,000
4.	Inside back premium page (Coloured)	<input type="checkbox"/>	₦220,500
5.	Back cover (Coloured)	<input type="checkbox"/>	₦262,500
6.	Full page (Coloured)	<input type="checkbox"/>	₦157,500
7.	Centre Spread	<input type="checkbox"/>	₦315,000

The Artwork size is A4, Either in PDF or JPEG format

Full Name of Company

Full Address:.....

Person in Charge/Position:.....

Telephone/Fax/E-mail:

Signature/Date:.....

Stamp

All completed application forms should be returned on or before Friday October 18, 2019.

This form is downloadable and fillable online on LCCI website: www.lagoschamber.com.



Payments can also be made online on this Web

2019 LAGOS INTERNATIONAL TRADE FAIR

FRIDAY 1ST - SUNDAY 10TH NOVEMBER, 2019

PLEASE RETURN COMPLETED FORMS TO:

Tel: 0700LAGOSCHAMBER or 07005246724.

The Director, Trade Promotion
The Lagos Chamber of Commerce and Industry
1st Floor, Commerce House, 1, Idowu Taylor Street
Victoria Island, Lagos – Nigeria.

E-mail: liff@lagoschamber.com
dntp@lagoschamber.com

Website: www.lagosinternationaltradefair.com

IMPORTANT NOTICE:

ALLOCATION OF SPACE IF ON 'FIRST PAY, FIRST SERVED' BASIS
PLEASE, REFER TO OUR TERMS AND CONDITIONS FOR PARTICIPATION BEFORE FILLING & SUBMITTING THIS FORM

APPLICATION FOR SPONSORING OF A SPECIAL DAY AT THE FAIR

A Special Day is a unique opportunity for Exhibitors to take the CENTRE STAGE at the Ceremonial Arcade of the Fair also known as the FOCUS CENTRE.

For minimum of one hour or more, organisations can take advantage of the Special Day Celebrations to promote their Products, Services & Facilities to their existing and potential clients and customers. The high points of the Trade Fair including Opening and Closing Ceremonies, the address by our Nation's President, State Governors and LG Chairmen, indeed many reputable Organisations and Companies' activities all happen at the FOCUS – the place for televised launchings, promotion of investment opportunities, new products and services etc.

Kindy contact us using the phone numbers and email addresses above for modalities for staging Special Days.

COST OF HOSTING SPECIAL HOURS/DAYS

- **STANDARD CHARGE FOR THE FIRST ONE HOUR:** N315,000
- **WHILE AN EXTRA HOUR COSTS:** N210,000

(Publicity and hospitality expenses are to be borne by the applicant directly)

In consideration of the provisions of Terms and Conditions for participation at the Lagos International Trade Fair, I/We hereby apply to the Fair Organisers for a Special Day Sponsorship.

Full Name of Company

Full Address:.....

Date of proposed Special Day:

Proposed Time:

Duration:.....

Full Name of person making application:.....

Designation/Rank:.....



Date:..... Signature:.....

DECLARATION

I/We read and accept the **TERMS AND CONDITIONS FOR PARTICIPATION** in the 2019 Lagos International Trade Fair and hereby pledge to adhere strictly as stipulated by the LCCI. We agree not to do anything contrary to the above terms and conditions. In the case of default, we agree to abide by the penalty stipulated in the above terms and conditions.

In addition to the Terms and Conditions of participation; I/We agree as follows:

1. Hawking of goods under any guise is prohibited within the Fair grounds. Such goods shall be confiscated.
2. Zero tolerance to NOISE POLLUTION. Use of public address system and music gadgets is not allowed. Any exhibitor who violates this shall have the sound equipment confiscated.

Name of Organisation.....

Name of Representative..... **Position**.....

Date.....**Signature**.....

